City Council Work Session

Documents:

- 1 - WORK SESSION AGENDA.PDF
- 3 - BUDGET WORKSHOP NO. 1.PDF

CITY COUNCIL OF THE CITY OF GREENVILLE
WORK SESSION MEETING

Monday, April 8, 2024 - 3:30 p.m.

Greenville City Hall, 206 S. Main Street

Citizens may access the meeting at the following web address:
https://www.greenvillesc.gov/1694/Online-Meetings

CITY COUNCIL: Mayor Knox White; Councilmembers John DeWorken, Lillian Flemming, Ken Gibson, Wil Brasington, Dorothy Dowe, Russell Stall

CITY STAFF: City Manager Shannon Lavrin, City Attorney Leigh B. Paoletti; City Clerk Camilla G. Pitman

AGENDA

1. **Call to Order** **3:30 p.m.**

2. **Executive Session (S.C. Code §30-4-70):** **3:30 p.m.**
NOTE: City Council will leave the Work Session to conduct an Executive Session which is not open to the public. The Work Session meeting will adjourn following the completion of the Executive Session. No action will be taken prior to adjourning the meeting.

   a. **Economic Development / Legal Briefing**
   b. **Boards and Commissions / Personnel Update**

3. **Budget Workshop** **4:15 p.m.**

4. **Adjourn** **5:15 p.m.**

FY25 BUDGET WORKSHOP #1

April 8, 2024

Agenda

- Budget Timeline
- City Council's Priorities in Action
- Financial Overview & Highlights
- FY25 Budget Priorities, Highlights & Assumptions
- Discussion

Budget Timeline

Week of October 30th	• Budget Schedule Planning
Week of November 13th	• Capital Improvements Program (CIP) & Debt Planning
Week of January 22nd	• Distribute Budget Packets
Week of February 12th	• Council Retreat
Week of February 19th	• Budget Submission Deadline from Departments
January - March	• Department Budget Meetings with City Manager
March - April	• Consolidated Budget Review with City Manager
April 8th	• 1st Budget Workshop
April 22nd	• 2nd Budget Workshop
May 13th	• Public Hearing & 1st Reading
May 20th	• Adoption of FY25 Budget (2nd Reading)

City Council Priorities in Action

Budget Building Blocks

City Council's Priorities

- Neighborhoods & Affordable Housing
- Economic Development
- Recreation, Open Spaces & Sustainability
- Mobility & Transportation
- Public Safety & Engagement

Dedicated To Our Path Forward

Neighborhoods & Affordable Housing

- Affordable Housing Plan
- Neighborhood Infrastructure Bond (NIB) II
- Workforce Housing (Local ATAX)
- NSTEP
- Affordable Housing & Homeless Support Initiatives
- Workforce Housing (State ATAX)
- Addition of an Associate Civil Engineer

Public Safety

- Stone Avenue Fire Station Replacement
- Fire Station Improvements
- Seven (7) Additional Officers & Vehicles
- Police Body Cameras (AXON)
- Fire Station Dispatch System
- Additional Staff to Serve as Liaisons
  - City Attorney's Office
  - Municipal Court
- Public Safety Cameras
  - Software
  - Infrastructure
- Vision Zero (f/k/a Corridor Safety)

Economic Development

- Development Agreements (DA)
  - Camperdown
  - Verdae
  - NorthPointe
- Economic Initiatives
  - Urban Design Center
  - 3D Downtown Model
  - GVL2040 Update
- Annexation Agreements (General & Wastewater Funds
- Contingency Increase
- GCEDC/Economic Incentives/Marketing/ Strategies

Mobility

- GTA Contribution (including Trolley - HTAX)
- GTA 30 – minute Service on Select Routes
    - Additional Bus Operators (4) – Transit Fund
    - Customer Service Representative (1) – Transit Fund
    - CDL/Training Specialist (1) – Transit Fund
- Wade Hampton Boulevard Improvements
- Augusta Street Improvements
- Church Street Bridge
- Traffic Calming
- Street Lighting Maintenance/Upgrades
- Greenways, Trails and Bike/ Pedestrian Projects
- Pump Track and Skate Park
- Swamp Rabbit Trails (SRT):
    - Laurens Road SRT
    - SRT Bridges
    - Verdae SRT Underpass

Recreation, Open Spaces & Sustainability

- Additional Staff
  - Athletics Coordinator (1) – PRT
  - Beautification/ROW (2) – PW
  - Cemetery / Park Maintenance Staff (2) – PRT
  - Downtown Supervisor & UTV (1) – PRT
  - Unity Park Ballfield Specialist & Vehicle (1) – PRT
- Cleveland Park Playground
- Parks & Recreation Master Plan
- Portion of cost is Expected to be Offset by PARD Grant
- Park Signage & Miscellaneous Improvements
- Mower (Falls Park & Downtown)
- Youth Sports/Athletics Programming
- Zoo Capital Projects

Recreation, Open Spaces & Sustainability, Cont.

- Conversion to LED Lighting Initiative
- E-bike Initiative
- Enterprise Data & Systems Initiative
  - ERP Readiness Consultant
  - Business Process Improvement Analyst
- City Fleet & Technology Replacement
- Utilizing Goat Herds for Invasive Removal
- Network Router Replacement
- Open Space Acquisition
- Tree Canopy Protection via Tree Fund
- Website Updates

Financial Overview

- The City's in excellent standing with rating agencies and is one of only three South Carolina entities to receive a AAA rating from S&P and the ONLY SC entity to receive a AAA from all three (3) rating agencies.
- The City's financial condition remains strong.
- The City maintains sufficient capacity for the FY25 projected debt.

GFOA Triple Crown Winners

The Triple Crown designation represents a significant achievement. To qualify, each entity must meet GFOA's high standards in the following award programs:

1. Annual Comprehensive Financial Report (ACFR)
2. Annual Operating Budget & Performance Plan
3. Popular Annual Financial Report (PAFR)

The City of Greenville is one of only 331 governments to receive the Most Recent GFOA Triple Crown or 0.4% of Federal, State and Local Governments in the US.

Budget Priorities, Highlights & Assumptions

- Provide support to our City staff in maintaining our beautiful city and ongoing capital projects.
- No tax increase in the General Fund.
- No increase to the Business License rates.

General Fund

FY25 General Budget Assumptions

- No Millage Increase
- Business License Tax Rates Remain Flat
- Merit/Cost of Living Adjustment (COLA)
- Potential Risk Fund Increase
- Planned General Fund Debt Issuances:
  - Stone Avenue Fire Station $6,000,000
    - Remaining $1,000,000 for Station was Previously Appropriated for Project.
  - Neighborhood Infrastructure Bond (NIB) II $18,000,000
- Utilization of Available Funds
  - Interest Earnings
  - Reallocation of Residual Project Balances to the CIP Reallocation Reserve

Projected FY24 General Fund Balance

Projected FY24 Ending Balance	FY24 Activity	Amount
FY23 Ending Fund Balance		$39,528,947
Projected FY24 Revenues	130,557,916	
Projected FY24 Expenses	(135,574,392)	
Projected FY24 Surplus (Use) of Fund Balance[1]	(5,016,476)	(5,016,476)
Projected FY24 Ending Fund Balance		34,512,471
Less 20% of FY25 Projected Expenditures		(27,874,147)
Projected FY24 Available Fund Balance		**$6,638,324**

Projected FY25 General Fund Balance

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$34,512,471
Projected FY25 Revenues	134,530,670	
Projected FY25 Expenses	(139,370,736)	
Projected FY25 Surplus (Use) of Fund Balance[1]	(4,840,066)	(4,840,066)
Projected FY25 Ending Fund Balance		29,672,405
Less 20% of FY25 Projected Expenditures		(27,874,147)
Projected FY25 Available Fund Balance		**$1,798,258**

[1] As a point of comparison, the FY24 Adopted Budget use of fund balance was $9,886,145.

FY25 Capital Improvement Program (CIP)

General Fund Transfer		Projected Balance 6/30/24	FY25 CIP Funding		Available
Academy/Downtown Bypass[1]	$	-	-	$	-
Affordable Housing & Homeless Support Initiatives		201,181	550,000		751,181
Affordable Housing Plan		2,000	2,500,000		2,502,000
Augusta Street Improvements		1,029,637	500,000		1,529,637
Church Street Bridge (Structural)		-	-		-
Commercial Corridors		3,241,985	-		3,241,985
Communications (f/k/a - ED Marketing)		253,778	75,000		328,778
Downtown Facade Improvements		285,486	-		285,486
Economic Development Fund (prior TIF)		4,102,953	(350,000)		3,752,953
Economic Development Initiatives		1,247	250,000		251,247
Economic Development Project - Viola		1,578,283	-		1,578,283
Fire Station Improvements[2]		1,114,237	1,221,335		2,335,572
GCEDC (f/k/a - Office Vacancy Strategy)		472,508	25,000		497,508
Intersection Safety Improvements		1,233,190	-		1,233,190
IT - Data Vaulting		119,958	-		119,958
IT - Network Router Replacement		-	463,854		463,854
IT - Relocate Public Safety Camera (Completed)		-	-		-
IT - Replace Network Hardware		3,668	-		3,668
IT - Safety Cameras Network (Completed)		-	-		-
Main Street Trees[3]		124,213	-		124,213
NSTEP		1,047,921	1,000,000		2,047,921

[1]Due to the State of South Carolina funding we were able to transfer the remaining balance of $750,000 in this project to the CIP Reallocation Reserve.
[2]Funding of $650,000 for Station Alerting is reflected in Fire Station Improvements 6/30/24 balance.
[3]Due to the availability of funds in the Tree Fund, $150,000 in funds was transferred from Main Street Trees and $300,000 in funds was transferred from the Tree Planting Fund to the CIP Reallocation Reserve to fund other priorities.

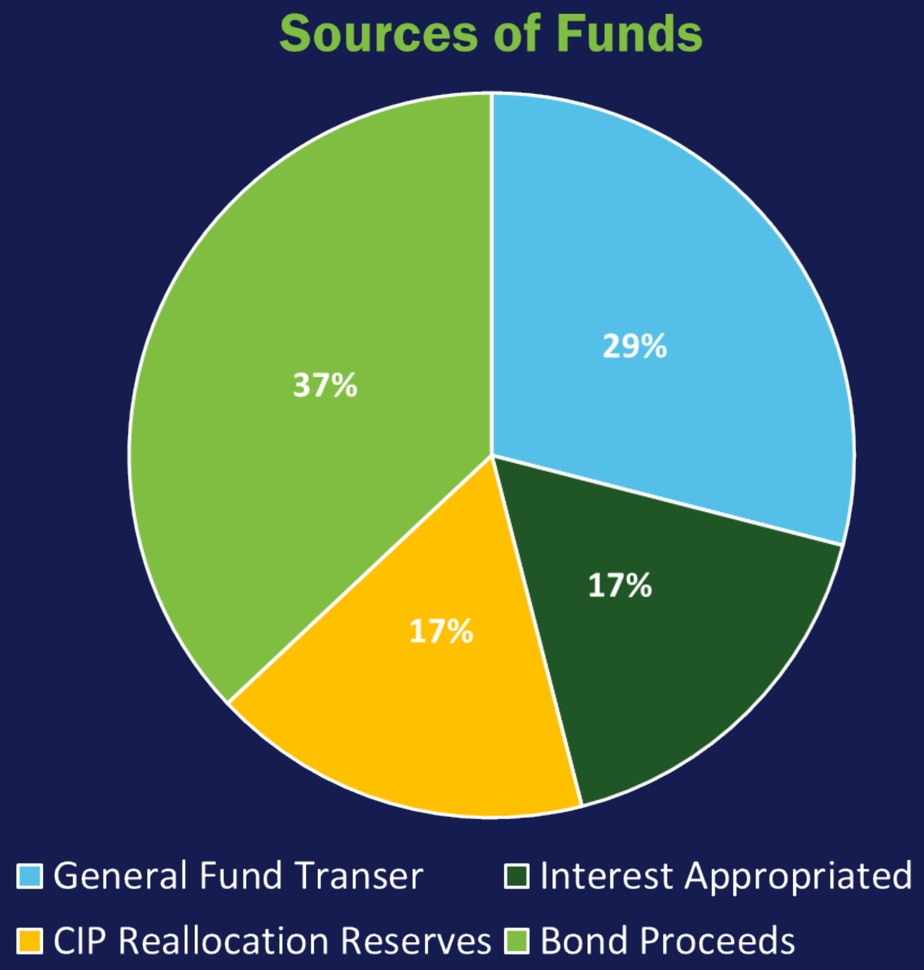
FY25 Capital Improvement Program (CIP), Continued

General Fund Transfer		Projected Balance 6/30/24	FY25 CIP Funding		Available
Open Space Acquisition GVL2040	$	990,808	250,000	$	1,240,808
Pavement Management Match (Completed)		-	-		-
Police Body Cameras		186,819	1,110,058		1,296,877
Ridge Road[4]		1,000,000	-		1,000,000
Stone Avenue Fire Station (Bond Funded)		998,800	6,000,000		6,998,800
Stone Avenue Improvements		900,000	-		900,000
Street Lighting Maintenance/Upgrades		85,227	100,000		185,227
Traffic Calming		894,162	250,000		1,144,162
Tree Planting Fund[3]		88,023	-		88,023
Urban Design and 3-D Model[5]		-	650,000		650,000
Vision Zero (f/k/a - Corridor Safety)		250,000	-		250,000
Wade Hampton Boulevard Improvements		1,000,000	1,000,000		2,000,000
Subtotal, General Fund	$	21,206,084	15,595,247	$	36,801,331

[4]Additional funding of $500,000 was provided to Ridge Road to meet the contractual obligation in FY24 through the CIP Reallocation Project.
[5]300,000 for Urban Design Center and $50,000 for 3-D Model is transferred from the Economic Development Fund Project to the Urban Design and 3-D Model Project

FY25 Capital Improvement Program (CIP), Continued

FY25 CIP Sources of Funds



Sources of Funds		Total
General Fund Transfer	$	4,095,247
CIP Reallocation Reserve[6]		2,700,000
Interest Appropriated		2,800,000
Bond Proceeds		6,000,000
Total	$	15,595,247

[6]Utilization of funding transferred to the CIP Reallocation Reserve

Tourism Funds

Hospitality Tax, Local Accommodations Tax & State Accommodations Tax

Projected FY25 Hospitality Fund

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$3,434,249
Projected FY25 Revenues	18,684,783	
Projected FY25 Expenses[1]	(19,834,143)	
Projected FY25 Surplus (Use) of Fund Balance	(1,149,360)	(1,149,360)
Projected FY25 Ending Fund Balance		2,284,889
Less Required Debt Service Reserve		(1,074,138)
Projected FY25 Available Fund Balance		**$1,210,751**

1 Includes:

• General Fund Transfer	$10,511,952
• CIP	5,849,401
• Debt Service	2,520,290
• Greenville Convention Center Subsidy	600,000
• Zoo Operating Subsidy	200,000
• Conestee Nature Preserve	152,500

FY25 Hospitality Tax Fund CIP

Hospitality Tax Fund CIP	Projected Balance 6/30/24	FY25 CIP Funding	Available
Church Street Bridge Aesthetics[1]	$ 1,000,000	250,000	$ 1,250,000
Cleveland Park Playground (New)	-	2,000,000	2,000,000
Greenways, Trails and Bike/Pedestrian	1,705,914	1,000,000	2,705,914
GTA Trolley Capital Grant Match	-	235,000	235,000
IT - Network Router Replacement	-	192,872	192,872
IT - Public Safety Cameras Software (New)	-	371,529	371,529
Laurens Road SRT	2,479,358	-	2,479,358
Public Safety Cameras and Infrastructure	307,683	200,000	507,683
Pump Track and Skate Park	740,600	500,000	1,240,600
Swamp Rabbit Trail Bridges	296,695	250,000	546,695
Verdae SRT Underpass[1]	2,581,429	400,000	2,981,429
Zoo Capital Projects	-	450,000	450,000
Subtotal, Hospitality Tax Fund	$ 9,111,679	5,849,401	$ 14,961,080

[1] Reallocated $1,000,000 from the CIP HTAX Reallocation Reserve

Projected FY25
Local Accommodations Fund

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$1,675,421
Projected FY25 Revenues	6,705,601	
Projected FY25 Expenses[1]	(4,886,218)	
Projected FY25 Surplus (Use) of Fund Balance	1,819,383	1,819,383
Projected FY25 Ending Fund Balance		3,494,804
Less 16% Fund Balance Reserve		(1,072,896)
Projected FY25 Available Fund Balance		**$2,421,908**

1 Includes:

• Visit Greenville SC, statutory	$1,558,393
• Arena District Debt Service	1,029,552
• CIP – Workforce Housing (15% of Collections)	1,043,340
• CIP – Fluor Field Capital Maintenance	350,000
• General Fund Transfer	314,933
• Arena District	240,000
• Jazz Fest	200,000
• CIP – Art in Public Places II	150,000

Projected FY25
State Accommodations Fund

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$1,944,932
Projected FY25 Revenues	4,520,000	
Projected FY25 Expenses[1]	(5,727,563)	
Projected FY25 Surplus (Use) of Fund Balance	(1,207,563)	(1,207,563)
Projected FY25 Ending Fund Balance		737,369
Less 8% of Revenue Fund Balance Reserve		(361,600)
Projected FY25 Available Fund Balance		**$375,769**

1 Includes:

• Tourism Projects/Promotions (not yet awarded)	$3,700,000
• Visit Greenville SC, statutory	1,342,500
• CIP – Workforce Housing (15% of Collections)	436,313
• General Fund Transfer, statutory	248,750

Enterprise Funds

Parking, Stormwater, Wastewater & Zoo

Projected FY25 Parking Fund

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$5,085,885
Projected FY25 Revenues	10,927,700	
Projected FY25 Expenses[1]	(9,627,179)	
Projected FY25 Surplus (Use) of Fund Balance	1,300,521	1,300,521
Projected FY25 Ending Fund Balance		6,386,406
Less 16% of Revenue Fund Balance Reserve		(1,748,432)
Projected FY25 Available Fund Balance		**$4,637,974**

1 Includes:

• Operations & Maintenance (includes one (1) additional Parking Enforcement officer)	$5,502,525
• Debt Service	1,485,705
• CIP	1,444,236
• General Fund Transfer	1,009,713
• Vehicle Replacements	185,000

Projected FY25 Stormwater Fund

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$2,259,918
Projected FY25 Revenues	6,647,574	
Projected FY25 Expenses[1]	(6,987,080)	
Projected FY25 Surplus (Use) of Fund Balance	(339,506)	(339,506)
Projected FY25 Ending Fund Balance		1,920,412
Less 16% of Revenue Fund Balance Reserve		(1,063,612)
Projected FY25 Available Fund Balance		**$856,800**

1 Includes:

- Operations & Maintenance $4,134,003
- CIP (based on Stormwater 2.0 priorities) 1,000,000
- General Fund Transfer (includes allocation for a portion of Cleveland Park crew) 793,698
- Equipment Replacements 580,000
- Debt Service 479,379

Projected FY25 Wastewater Fund

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$2,976,257
Projected FY25 Revenues	12,505,425	
Projected FY25 Expenses[1]	(12,564,601)	
Projected FY25 Surplus (Use) of Fund Balance	(59,176)	(59,176)
Projected FY25 Ending Fund Balance		2,917,081
Less 16% of Revenue Fund Balance Reserve		(2,000,868)
Projected FY25 Available Fund Balance		**$916,213**

1 Includes:

• CIP	$7,000,000
• Operations & Maintenance	2,983,200
• Debt Service	1,577,276
• General Fund Transfer	604,125
• Capital Equipment	400,000

FY24 Planned Debt Issuance of $4,000,000 is Anticipated in FY25

Projected FY25 Zoo Fund

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$2,400,171
Projected FY25 Revenues	5,840,710	
Projected FY25 Expenses[1]	(5,637,221)	
Projected FY25 Surplus (Use) of Fund Balance	203,489	203,489
Projected FY25 Ending Fund Balance		2,603,660
Less 20% of Revenue Fund Balance Reserve		(1,168,142)
Projected FY25 Available Fund Balance		**$1,435,518**

1 Includes:

- Operations & Maintenance $5,130,684
- CIP (Funded from Hospitality Tax Transfer & Reflected in Zoo Revenue) 450,000
- Vehicle Replacement 50,000
- Debt Service 6,537

Special Revenue Funds

Solid Waste

Projected FY25 Solid Waste Fund

Projected FY25 Ending Balance	FY25 Activity	Amount
FY24 Projected Ending Fund Balance		$378,242
Projected FY25 Revenues[1]	4,444,640	
Projected FY25 Transfer from General Fund	4,430,671	
Projected FY25 Expenses[2]	(8,872,508)	
Projected FY25 Surplus (Use) of Fund Balance	2,803	2,803
Projected FY25 Available Fund Balance		**$381,045**

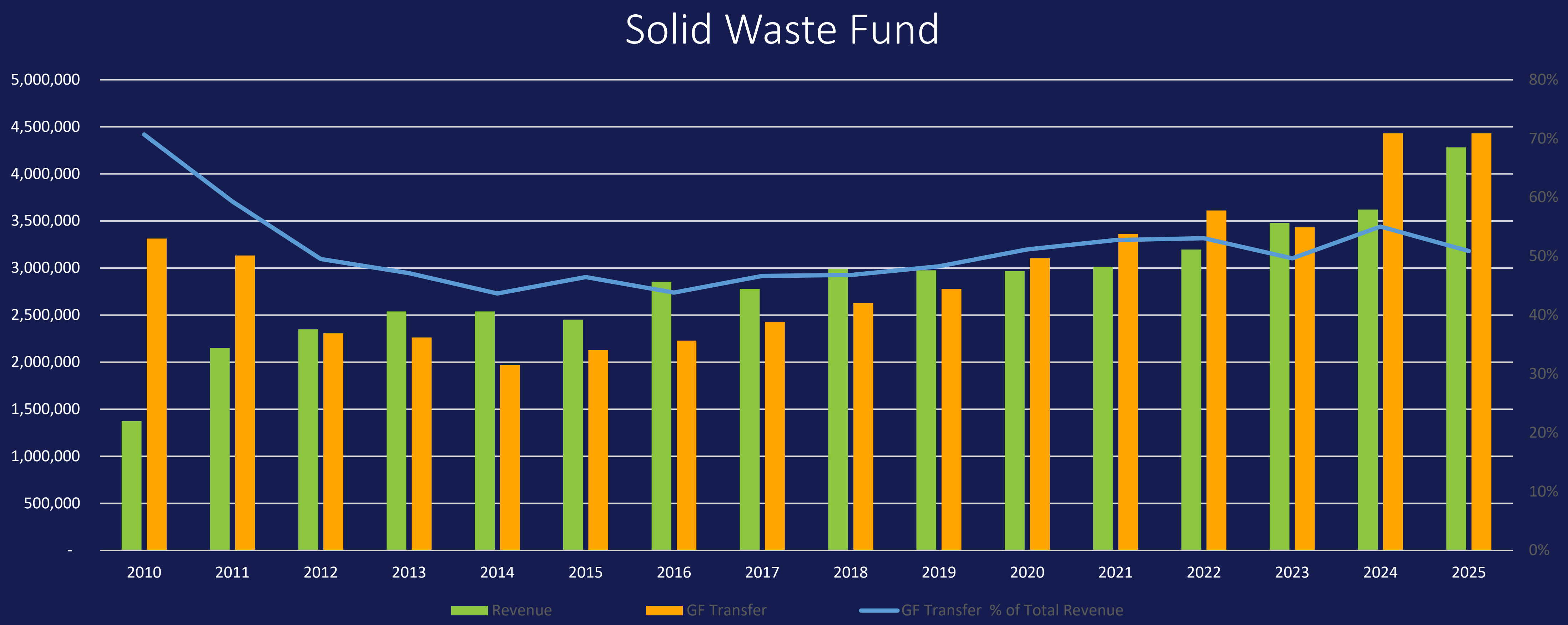
1 Includes:

- Rate Increase of $3.00 per Month (from $18.00 to $21.00) $592,000

2 Includes:

- Operations & Maintenance $7,822,875
  - Approximately $300,000 increase due to Greenville County tipping fees
  - Increased Hauling Costs per Contract Escalation
- Debt Service 529,633
- Capital Equipment 520,000

Solid Waste Fund, Continued



Additional Funds

Funds not Presented

- Internal Service Funds
  - Health Benefits
  - Risk Management
  - Fleet Services
- Enterprise Funds
  - Greenville Convention Center
- Special Revenue Funds
  - Admissions Tax
  - Community Development
    - HOME/HOPWA/CDBG
  - Events Management
  - Sunday Alcohol Permits
  - Transit
  - Victim Witness
  - Utility Undergrounding


DISCUSSION