



## AGENDA

### Operations Committee Meeting

February 19th, 2024 @ 3:00 P.M.

122 Edinburgh Court Greenville SC 29607 | 2<sup>nd</sup> Floor | Upstairs Conference Room

Or Via Zoom

<https://us06web.zoom.us/j/87431955206?pwd=yKc482H2Q1qGfPapBYybKZvLSXwznU.1>

Pursuant to the Freedom of Information Act, a notice of the meeting date, time, place, and agenda was posted online and on the bulletin board at TGHA and made available to the local news media and concerned citizens.

#### I. ROLL CALL

|                                            |                            |                       |                 |                 |
|--------------------------------------------|----------------------------|-----------------------|-----------------|-----------------|
| <b>Operation<br/>Committee<br/>Members</b> | Jacqueline Mills,<br>Chair | Catina<br>Abercrombie | Ericka<br>Reyes | Terril<br>Bates |
|                                            |                            |                       |                 |                 |

#### II. APPROVAL OF MINUTES

- a. November 28<sup>th</sup>, 2023 – Operations Committee Meeting

#### III. PUBLIC COMMENT

#### IV. DISCUSSION/ NEW BUSINESS / ACTION ITEMS

- a. MTW Committee Discussion
- b. MTW Update
- c. Possible MTW Workshop
- d. Staff Work Schedules
- e. Housing Navigator (Job Description for Greenville Homeless Alliance)

#### V. DEPARTMENT UPDATES

##### **Asset Management | Lois Bishop**

- a. Reports of Maintenance Time
- b. Leasing
- c. Property Milestones

##### **Information Technology & Security | Ellis Tolbert**

- a. Information Technology & Security

##### **Human Resources & Administrative Services | Sharron Champion**

- a. Paid Time Off (PTO)
- b. Employment Positions Vacant/Filled
- c. Employee Assistance Program (EAP)

##### **Housing Choice Voucher (HCV) | Terril Bates, CEO**

- a. Annual Recertification Standards
- b. Draft Resolution 2024-01-Amendments to HCV Administrative Plan
- c. Vacancy/Damage HAP

*Building Communities of Opportunity*

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**VI. EXECUTIVE SESSION**

- a. **Section 30-4-70 (a)(1)** - Discussion of Personnel Matter
- b. **Section 30-4-70 (a)(2)** - Legal Advice re. Pending Lawsuit

*Note: Action may be taken by the TGHA Board of Commissioners following the Executive Session.*

**VII. ANNOUNCEMENTS**

- a. **Operations Meeting** | TBA | 122 Edinburgh Court, Greenville SC, 29607 / Zoom Meeting

**VIII. ADJOURNMENT**