



## Richland Cemetery Advisory Board

Meeting Agenda  
September 19, 2024  
3:00 PM  
Log Cabin, McPherson Park  
102 E. Park Avenue  
Greenville, SC 29601

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Board Members: Jennie LaMonte, David Mitchell, Theo Mitchell, Pamela Sims, Sam Zimmerman

Council Liaison: Lillian Flemming

Staff Liaison : Tara Eaker, Donna Carver, Staci Schafer, Brad Smith, Joshua Balson

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|-------------------------------------------|--------------------------|
| 1. Call to Order                          | David C. Mitchell        |
| 2. Roll Call                              | Donna Carver             |
| 3. Approval of 11.16.23 Minutes           | David Mitchell           |
| 4. Council Liaison comments               | Lillian Flemming         |
| 5. By-Laws-Membership Update              | Donna Carver             |
| a. Attendance Requirements                |                          |
| b. Advisory Council Purpose               |                          |
| c. Open Seats and Applications            |                          |
| 6. Nominations and Election of Vice Chair | David C. Mitchell        |
| 7. Financial Updates                      | Donna Carver             |
| 8. Membership                             | Donna Carver             |
| a. FY25 Newsletter                        |                          |
| b. Membership Mailing Prep                |                          |
| 9. Maintenance Updates                    | Parks and Grounds        |
| 10. Self-guided Tour                      | Donna Carver             |
| 11. Records Project                       | Camilla Pittman          |
| 12. Pan'Hellenic                          |                          |
| a. Project Reports                        | David C. Mitchell        |
| b. Council Project                        | Guest – Michael Campbell |

13. Old Business

14. New Business

a. Pending onboarding session at November meeting

15. Adjourn

2024 Meeting Dates:

November 21