



GREENVILLE TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

Thursday, October 23, 2025

GTA Operations & Maintenance Facility
205 Arcadia Drive - Board & Community Room
Greenville, SC 29609

Members Present: Mr. David Mitchell, Mr. Sean Rusnak (Vice Chair), Mr. John Slipke (Treasurer),
Ms. Walker Smith (Virtual Attendance), Mr. Barry Strohl, Ms. Amanda Warren (Chair)
Absent Member(s): Mr. Stephen Astemborski
Greenlink Staff: James Keel (Director)

Amanda Warren, Chair, called the meeting to order at 12:30 p.m.

Pledge of Allegiance (led by Mr. Barry Strohl).

Quorum Established.

Mr. David Mitchell made a motion to approve the September 25, 2025, GTA Board Meeting Minutes. Mr. John Slipke seconded the motion. There is no opposition. The motion carries.

No Public comments related to items on the agenda.

Director's Report (Presented by Director James Keel):

- 2026 Transit Development Plan – Resolution being presented for approval of WSP who scored the highest.
- Recruitment ongoing for the Safety & Training Manager.
- Staff waiting on TRAMS to reopen.
- Citizens Transit Academy is ongoing. CTA will wrap up in November.
- Budget Amendment # 2 will be reviewed today.
- Six openings, with 3 in hiring process.
- A couple of procurements are in the works.
- Staff working on NTD.
- Dedication of Washington High Monument proposed for January 17.

City's Monthly Financial Report for August 2025 (Presented by Kristina Junker):

- Passenger fares 5% lower than prior year.
- Park and ride revenue down. There will be one more payment, since the property has been sold.
- Salaries, Wages and Fringe Benefits are 16 % higher than last year.
- Diesel decreased from \$2.71 per gallon to \$2.69. Gasoline decreased from \$2.59 per gallon to \$2.32.
- Have not paid quarterly insurance bill yet.
- Federal grants down by 2% due to lower percentage of reimbursable grants.
- Federal capital down due to decreased costs for the new facility.
- Accounts Receivable Amount is \$845,697.00. Everything has been received.
- Accounts Payable Amount is \$1,360,336.20. Everything has been paid.

GTA Board Invoices (Presented by Budget Administrator Kristina Junker):

Date	Vendor	Description	Invoice #	Amount
9/30/25	Burr Forman	General Counsel/Facility Relocation	1596519	1,410.00
9/30/25	Burr Forman	General Counsel/Disposition of Real Property	1596520	120.00
10/1/25	Capstone Landscape Management, LLC	Monthly Landscaping Services	103578	4,532.00
9/30/25	City of Greenville	September Expenses	92759	812,193.92
9/1/25	Exult Engineering	Engineering Services for RAISE Phase NR-1, 2 & 3; Project Management Year 1, Bus Stop Design	3354	40,326.32

10/20/25	McGriff Insurance	Automobile Renewal (7/1-9/30)	5501307	135,956.00
10/20/25	McGriff Insurance	Umbrella Renewal (7/1-9/30)	5501308	11,705.00
10/20/25	McGriff Insurance	Property Renewal (7/1-9/30)	5501309	13,543.00
10/20/25	McGriff Insurance	PEM Renewal (7/1-9/30)	551310	982.00
10/20/25	McGriff Insurance	Automobile Renewal (10 - 12/31)	5617634	148,959.75
10/20/25	McGriff Insurance	Umbrella Renewal (10 - 12/31)	5617636	12,809.25
10/20/25	McGriff Insurance	Property Renewal (10 - 12/31)	5617631	35,288.75
10/20/25	McGriff Insurance	PEM Renewal (10 - 12/31)	5617637	876.75
10/19/25	National Power	Generator Maintenance Agreement-Change Oil/Filter	PSI-0096375	650.00
9/30/25	Nelson Nygaard	Title VI Update & Public Engagement	90993	8,991.95
10/3/25	Parks Automotive Group	2026 Ford F-250	12529	49,347.90
9/1/25	Quincy Compressor	Air Compressor Connection	1125088671	2,784.10
9/30/25	Remix Technologies, LLC	2025 License, Optional Year #5	INV031-1820	31,000.00
10/10/25	S&A Systems	Software & Support Year 2	18610	18,250.00
10/10/25	S&A Systems	Hardware Maintenance and Support Year 1	18611	21,794.00
10/16/25	SCDMV	Bus Plates/Registration	SCDMV10162025	17.00
10/16/25	SCDMV	Bus Plates/Registration	SCDMV10162025-2	17.00
10/9/25	TD Card Services	Steel Outdoor Tables (2)	10062025JK-Board	1,425.29
9/30/25	Travelers	Insurance Deductibles	666667	915.90
9/12/25	Uline	Picnic Tables and Shelving (4)	197865566	4,442.60
9/12/25	Uline	Picnic Tables (2)	198169889	2,186.68
10/16/25	Uline	4' Rubber Speed Bumps & 6' Rubber Speed Bumps (2)	199368546	1,412.90
10/7/25	United Chemical & Supply	Mini Floor Scrubber	735980	1,849.00
10/7/25	United Chemical & Supply	Carpet Extractor	736367	2,811.33
9/1/25	United Chemical & Supply	Walk Behind Floor Scrubber	731274	9,162.14
Total				\$1,375,760.53

Mr. Sean Rusnak made a motion to pay invoices totaling \$1,375,760.53 subject to the availability of funds.
Mr. John Slipke seconded the motion. There is no opposition. The motion carries.

Afternoon In-Sync Update (Presented by Transit Finance and Compliance Administrator Katerina Moreland):

- On average we were missing 141 trips per week, with 99 of these missed trips occurring in the afternoon.
- We went to 75 minutes in sync which ran from 1:30 to 6:30 p.m. When 75 minutes in sync was implemented, our average missed trips per week dropped from 141 to 71 despite congestion from the Church Street Bridge Project which increased morning missed trips. Of the 71 missed trips, only 11 missed connections occurred in the afternoon. Route 507, 601 and 602 Augusta were the worst, and they accounted for 50% of missed trips.
- When looking at on-time performance, in addition to missed connections, we are not meeting the 85% targeted goal. In August to October of last year, we were around 65%. With new 75 minutes in sync, we are now at 77% on time performance. We kept time points the same from May of 2025 through the start of October to test. New time points rolled out at the beginning of October. With this we have 6 of our 12 routes meeting the 85% target. In August of 2024 we were at 65%, in September 2025 we were at 77% and are now with the new time points we are at 80%. Route 501 dropped in large part due to the Clark Street closure where 1/3 of time points are missed.
- There is strong data to suggest that other forms of optimization may be required for Routes 507, 508 and 601.
- Some of the feedback we have received is that the wait time in the transit center takes too long with the extra 15 minutes. Staff looked at our travel time using 75-minute data and found that if we went back to 60 minutes, only 81% of our trips

would make it in its allotted time. With 75 minutes, we are at 99% so we know our trips can make it back barring road closures, etc. As we look to find a compromise between reliability and wait time for our customers, staff reviewed a 70-minute headway to continue gains in reliability with 98% return time. The 70 minute plan expands to 11:30 am to 6:30 pm. We would be able to pick up immediately as scheduled with the last trip in the morning and the first trip in the evenings and be back on time. The 12:30 pm and 1:00pm trips are our current worst. By extending the 70 minute operation, we can capture our heaviest and most impactful periods. With this we expect the 141 missed trips per week would drop to 17. Staff hopes to launch this December 1 to give customers enough notice with postings early November. This schedule has 3 benefits. It makes us responsive to customer feedback, continues to improve reliability and prepares us for future improvements.

2026 GTA Meeting Dates (Presented by Transit Finance and Compliance Administrator Katerina Moreland):

Mr. David Mitchell made a motion to approve meeting dates with one correction which is to change the date of the Annual Meeting from Thursday, January 22, 2025 to Friday, January 23, 2025. Mr. Sean Rusnak seconded the motion. There is no opposition. The motion carries.

Resolution 2025-22 – FY26 Budget Amendment #2 & Authorization for WSP to perform the 2026 Transit Development Plan (Presented by Director James Keel): Mr. Keel stated that in 2017 GTA completed a Comprehensive Operations Analysis. In 2018 GTA entered a Transit Development Plan, with slight updates to the plan in 2021. The Plan has a life of 5 years. Earlier this year a scope of work was completed by the Board for what the 2026 TDP would look like. Around a year and a half ago, a competitive procurement was done, and two firms were selected to be on call. Both firms were given the opportunity to send in a proposal letter. Proposals were reviewed and WSP came out on top. There is no official contract to approve. The funding for this was originally in the 2025 budget and will need to be pulled forward with supplemental funding added to it. The total cost is \$398,630.00. Staff is negotiating to get amount down. Need to appropriate another \$150,000 from the fund balance.

Mr. John Slipke made a motion through Resolution # 2025-22 to approve and adopt the fiscal year 2025-2026 Capital Budget Amendment No. 2 and authorize WSP to perform the 2026 Transit Development Plan. Mr. David Mitchell seconded the motion. There is no opposition. The motion carries.

Establish GTA Nominating Committee (Presented by Ms. Amanda Warren Board Chair): Ms. Amanda Warren, Chair has asked Mr. David Mitchell to serve as the nominating committee and he has agreed. Board members interested in serving as officers are encouraged to make their desire known to Mr. Mitchell.

GTA/Staff Member Reports: Ms. Amanda said the KPI report will be reviewed on a quarterly basis. Staff is working to pull this together. July through September will be reviewed at the next meeting.

Public Comments related to items not on the agenda:

Ms. Aja Johnson stated she is a community advocate and is representing Greenlink passengers. She has ridden different routes and spoken with drivers and passengers. Greenville has \$10 billion dollars grossing employers and no bus service to any of them. She works at the airport, and knows the value is there. There are a lot of drivers from New Jersey/New York area that have years of experience, and want to work for Greenlink, but wages are not equitable at \$20 per hour. She has worked with homeless and people with opioid addictions. Other businesses in Greenville have funds so why not ask them for funds. The United Way did a program where they are paying for a Lyft ride to Michelin and other billion-dollar grossing companies where a strategic partnership may be available to galvanize the 200 persons who see the value in transit and the trolleys. She is willing to do the legwork and speak with company reps. She is gathering people to fill seats and go to County Council. Greenlink is the least funded transit system in the state of South Carolina. We are unique in the opportunities we have with having Spartanburg. Everything is here we just need a way to be connected. Some of the areas heavily saturated can use some of the smaller buses. Mr. Mitchell recommended she connect with Erin Predmore.

Mr. David Mitchell made a motion to adjourn. Mr. Sean Rusnak seconded the motion. There is no opposition. The motion carries. The meeting adjourned at approximately 1:00 p.m.

Prepared by: Lorrie Brown
Lorrie Brown, Board Secretary

Date: 11/20/25

Approved by: Amanda Warren
Amanda Warren, Chair

Date: 11/20/25