



GREENVILLE TRANSIT AUTHORITY BOARD OF DIRECTORS MEETING

Thursday, May 28, 2026

GTA Operations & Maintenance Facility
205 Arcadia Drive - Board & Community Room
Greenville, SC 29609

Members Present: Mr. Stephen Astemborski, Mr. David Mitchell, Mr. Sean Rusnak (Chair), Ms. Walker Smith – Virtual attendance, Mr. Barry Strohl, Ms. Amanda Warren (Treasurer)
Absent Members: Mr. John Slipke (Vice Chair)
Greenlink Staff: James Keel (Director)

Mr. Sean Rusnak (Chair) called the meeting to order at 12:30 p.m.

Pledge of Allegiance (led by Mr. Barry Strohl).

Quorum Established.

Mr. David Mitchell made a motion to approve the April 23, 2026, GTA Board Meeting Minutes. Mr. Stephen Astemborski seconded the motion. There is no opposition. The motion carries.

No Public comments related to items on the agenda.

Presentations:

Service Recognition for Outgoing Board Member, Mr. Stephen Astemborski (Presented by Chair Sean Rusnak):

Mr. Sean Rusnak thanked Mr. Astemborski for his time and service to the GTA Board. Mr. Astemborski, who served from June 2020 through May 2026, was presented with a plaque. Mr. Astemborski thanked Ms. Warren and other board members for their help when he started on the Board. Mr. Astemborski also thanked Greenlink staff. He is impressed with James Keel and the professionalism of the staff.

Director's Report (Presented by Director James Keel):

- Public meetings for the TDP are to take place next week. A new packet has gone out. Meetings will take place at both Greenville Tech campuses (Whitehorse and Pleasantburg) at the same time for public comment.
- Onboarding and Risk Programs Coordinator position is still open. Still have openings for mechanics.
- Increased frequencies of routes 504 and 508 expected to start July 1. Staff will have updates on other routes next month. Planning to launch extended Saturday hours on July 11 as the first Saturday in July is July 4 and buses do not operate.
- Staff is working on "Low No" Grant. Budget amendment being presented today recognizing funding for vehicles for GSP Sky Connect Route. If approved, staff will place orders for buses with a 12-to-24-month delivery date.
- Procurement out for Charger Management & Service dealing with Electric Bus Infrastructure for ongoing maintenance.
- Senate Bill 399 passed and was signed into law by the Governor. A process must now be established by Director designating responsibilities to staff. Mr. Keel thanked Erin Predmore with Greenville Connects for working to get this bill passed.
- Relative to State of Good Repair, some Proterra's are working. Additional parts have been ordered.
- Under Technology Upgrades, the Transit Signal Priority (TSP) project is delayed. Greenlink has installed TSP equipment on buses. The next step is for Traffic Engineering to get all the equipment in the signal boxes programmed. Open loop payment will go live on June 1. This will allow passengers to tap and pay with credit card, Apple Pay or Google Pay without using cash or having an UMO account. Credit card processor changing from Elavon to FiServ. Anyone who has a saved card in the UMO APP will need to reenter card info next week. This has been tested internally.
- Washington High Monument is in place. Ceremony was held on Saturday. A lot of content regarding the ceremony was posted on social media. This will wrap up commitments GTA made to public during construction of the new facility.

William Flake was asked by Director to provide Trolley statistics for May following implementation of changes to the trolley routes (4 weeks of data): In Comparing the first 4 weeks of May this year to the first 4 weeks of May last year, both had three weeks of regular fixed route service, 2 baseball games and Artisphere. Route 910 moved 2,189 passengers, which was a 194% increase over last year where route 909 only moved 744 last year. Only running one trolley for route 908, The Game Day Trolley moved to 3,147 passengers, which was a 93% improvement over the 3-trolley service last year. Artisphere (closely modeled on Main St. Route) moved 572 passengers, which is a 206% improvement over last year for Route 909. Ridership efficiency had 341% improvement over last year. On game day, running 1 trolley instead of 3, efficiency increased

479%. Mr. Keel stated that the metric is set to start counting June 1. May was ramp up month.

City's Monthly Financial Report for March 2026 (Presented by Senior Financial Analyst Nadia McLeod):

- Passenger fares down 3% from the prior year. Salaries, wages and fringe benefits 12% higher than prior year. Insurance is 24% higher than last year. Utilities 30% higher than last year.
- Federal Operating grants up 14% from prior year due to a higher percentage of reimbursable operating expenses; therefore, more federal grant dollars drawn in the current year.
- Federal Capital Grants are down 16% over prior year mainly due to less construction related costs.
- Accounts payable at the end of March were \$1,056,143.58.
- Accounts receivable at the end of March were \$514,527.84. As of 5-21-26, \$462,094.00 has been received leaving a balance of \$52,433.84.

GTA Board Invoices (Presented by City Budget Administrator Kristina Junker):

Date	Vendor	Description	Invoice #	Amount (\$)
5-13-26	Burr Forman	General Counsel	1653478	705.00
5-14-26	American Public Transportation Association	2026-2027 Membership dues	425911	18,000.00
4-20-26	Alesig Consulting LLC	Website Hosting and Technical Support Year 3	2026-4000	1,051.00
5-1-26	Capstone Landscape Management, LLC	Monthly Landscaping Services	104745	4,532.00
5-11-26	Cintas Fire	Semi-Annual Alarm System Inspection	0F1641552	747.50
5-20-26	Cintas Fire	Quarterly Sprinkler System Inspection	0F51642957	413.80
4-30-26	City of Greenville	April Expenses	93299	836,223.81
5-11-26	Gimme-A-Sign Company	Reserved Parking Signage	26254	982.00
4-13-26	Kimball Communications	Speaker Microphone	46232	454.90
5-22-26	League of Women Voters	Refundable Deposit of Community Room	Susan Bell-LWV-52226	250.00
5-1-26	McGriff Insurance	Property Renewal (7-1 – 9-30-26)	5744175	35,288.75
5-1-26	McGriff Insurance	Automobile Renewal (7-1 – 9-30-26)	5744176	148,959.75
5-1-26	McGriff Insurance	Umbrella Renewal (7-1 – 9-30-26)	5744177	12,809.25
5-1-26	McGriff Insurance	PEM Renewal (7-1 – 9-30-26)	5744178	876.75
5-18-26	National Power LLC	Generator Maintenance Agreement	PSI-0111664	14,000.00
4-28-26	PSH Vision LLC	Bus Route Signage	60456	2,075.64
3-31-26	Reeves Young	O&M Construction Services through 3-31-26	APP035	170,000.00
5-6-26	SCDMV	Replacement Plate Bus 301	SCDMV562026-301	6.00
5-6-26	SCDMV	Replacement Plate Bus 310	SCDMV562026-310	6.00
5-6-26	SCDMV	Replacement Plate Bus 312	SCDMV562026-312	6.00
5-6-26	SCDMV	Replacement Plate Bus 403	SCDMV562026-403	6.00
4-17-26	Uline	Stackable Chairs and Tables	206886864	2,672.64
5-22-26	Woodforest Bank	Refundable Deposit of Community Room	Amisocky-Woodforest-52226	250.00
4-320-26	WSP USA Inc.	2026 Transit Development Plan	40361002-02	73,217.02
Total				\$1,323,533.81

Ms. Amanda Warren made a motion to pay invoices totaling \$1,323,533.81 subject to the availability of funds. Mr. Stephen Astemborski seconded the motion. There is no opposition. The motion carries.

Resolution 2026-05 - Contract for Audit Services with Greene Finney Cauley, LLP (Presented by Transit Finance and Compliance Administrator Kat Moreland): Staff did RFP for audit services. Three (3) proposals received. Greene Finney Cauley was the chosen successful bid.



Mr. Stephen Astemborski made a motion to approve Board Resolution 2026-05 to authorize and direct the Board Chair to execute and deliver a contract for Financials Audit Services with Greene Finney Cauley, LLP with the cost of work estimated not to exceed \$146,050.00 over five years. Ms. Amanda Warren seconded the motion. There is no opposition. The motion carries.

Resolution 2026-06 - Budget Amendment #5 TDP Funding Sources & Purchases of Four CNG Buses (Presented by Transit Finance and Compliance Administrator Kat Moreland): This amendment reflects an adjustment in federal funds that can be used for the TDP. Able to use a portion of 5310 funds. Adjustment in scope of work reduces the cost by \$61,817. Amendment includes purchase of 4 Sky Connect CNG buses. Mr. Keel stated scope is not being added but instead taking away scope and changing where the money is coming from. This one budget amendment is for two unrelated items.

Mr. David Mitchell made a motion to approve Board Resolution # 2026-06 to approve and adopt the fiscal year 2025-2026 Capital Budget Amendment No. 5 and release funds from the Transit Development Plan and purchase CNG Buses. Mr. Stephen Astemborski seconded the motion. There is no opposition. The motion carries.

Resolution 2026-07 – Approval of Procurement Policy Update (Presented by Transit Finance and Compliance Administrator Kat Moreland): Kat Moreland reviewed the procurement policy. Staff requests adjustment in funding levels. Federal dollars differentiate between large and micro purchases. Greenlink requests that a large purchase requiring an RFP to be \$100,000, while the federal government limit is \$350,000. Currently, micro purchases for Greenlink are \$5,000 while the FTA the limit is \$15,000. Staff are asking the Board to approve changing the micro purchase amount to \$10,000. Other changes are updating facility address, clarifying protest procedures and making grammatical changes.

Mr. Stephen Astemborski made a motion to approve Board Resolution # 2026-07 to update GTA Procurement Policy. Mr. Barry Strohl seconded the motion. There is no opposition. The motion carries.

Resolution 2026-08 – Authorize the Acceptance of Designated Recipient Status for FTA 5310 (Presented by Transit Grants & Regulatory Compliance Specialist Heather Lollis): FTA 5310 funds are designated to improve mobility for older adults and persons with disabilities. The process for GTA to become the designated recipient requires permission from GPATS and a letter from the Governor of South Carolina naming GTA as the designated recipient of FTA Section 5310 program funds apportioned to the Greenville urbanized area. Next GTA must get approval from the FTA. The goal is to assume oversight responsibilities of the program from GPATS beginning October 1, 2026. Benefits are to be able to set and track goals for regional transportation, allocate and track funds to prevent lapses in funds, improve partnerships between Greenlink and nonprofit transit providers in the upstate, alignment project funding with federal requirements for traditional and non-traditional projects and leverage grant management expertise. Ten percent of the total yearly apportionment is used to administer sections of the 5310 program. There will be federal oversight which includes procurement, eligibility and finance and milestone reports. Oversight is the largest risk component.

Ms. Amanda Warren made a motion to approve resolution # 2026-08 to authorize the acceptance of designated recipient status for Federal Transit Administration Section 5310 funding applications. Mr. David Mitchell seconded the motion. There is no opposition. The motion carries.

No Public Comments Related to Items not on Agenda.

Mr. Mitchell stated that the monument looks good. The event went well and was well attended. The Washington High Alumni Association is elated over the monument. He thanked Mr. Keel and his staff for work behind the scenes.

Sean Rusnak, Chair, stated that he recently took part in a TDP call. The process was different because it required that consultants drive along the corridors that they were proposing to provide bus service. We are in the conceptual stage. Turn-arounds have not been identified nor have bus stops been identified. This will go to public to see if they agree with proposed changes. After this frequency and cost will be determined.

Mr. David Mitchell made a motion to adjourn. Mr. Stephen Astemborski seconded the motion. There is no opposition. The motion carries.

Prepared by: Lorrie Brown Date: 6/25/26
Lorrie Brown, Board Secretary

Approved by: Sean Rusnak Date: 6/25/26
Sean Rusnak, Chair